

TEDS ACADEMY

BUSINESS STUDEIS

Grade 12, TEST PAPER

Time 1 Hour

Marks 30

1. Define management. 2 Marks

2. Name any two important characteristics of management. Describe briefly. 2 Marks

3. Ritu is the manager of the Northern division of a large corporate house. At what level does she work in the organisation? What are her basic functions? 3 Marks

4. Why is management considered a multi-faceted concept? 4 Marks

Co-ordination is the essence of management. Do you agree? Give reasons. 5 Marks

6. "A successful enterprise has to achieve its goals effectively and efficiently" Explain. 4 Marks

7 How is the Principle of 'Unity of Command' useful to management? Explain briefly. 5 Marks

8 Discuss the following techniques of scientific work study 5 Marks

- (a) Time study
- (b) Motion study
- (c) Fatigue study